



THE MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY, PATIALA
(Established under Punjab Act 11 of 2019)

**PROCEEDINGS OF 1ST MEETING OF FINANCE COMMITTEE HELD ON
06.07.2020 AT 3 P.M. AT COMMITTEE ROOM, PUNJAB BHAWAN, SECTOR 3,
CHANDIGARH**

1. The following members attended the meeting:-

Sr. No.	Name	Designation	Capacity
(1)	Lt Gen (Dr.) J.S. Cheema (Retd)	Vice-Chancellor, The Maharaja Bhupinder Singh Punjab Sports University, Patiala	Chairperson
(2)	Mr. Hussan Lal, IAS	Principal Secretary, Sports & Youth Affairs,	Vice Chairperson
(3)	Mr. Dalwinderjit Singh, PCS	Additional Secretary, Deptt. Of Finance	A representative of Administrative Secretary of Dept. of Finance/Ex-Officio-Member
(4)	Mr. Yashanjit Singh, IRTS	AMD Warehousing and Additional Secretary PWD	Nominated member
(5)	Mr. Vikram Nayyar	Finance & Development Officer, Punjab University, Chandigarh.	Nominated Member

2. In addition to the above, Mr. R.C. Bhatt, a nominated member could not attend the meeting in person; however, he sent his comments on the agenda points through email, which were placed before the Finance Committee for perusal.

3. At the outset, the Vice Chancellor welcomed the members of the Finance Committee to its first meeting and gave a general overview of the activities undertaken by the University since its

inception. PS (SYS) mentioned that with the recent notification of two additional Constituent Colleges of the University in addition of Prof. Gursewak Singh College of Physical Education, Patiala, a case had been taken up with the Department of Higher Education regarding transfer of grant amount from the allotted budget for functioning of these Constituent Colleges of the Department of Sports and Youth Services.

ITEM 1: COURSES BEING CONDUCTED IN THE ACADEMIC YEAR 2019-20 AND FEES STRUCTURE FOR THE TWO COURSES

4. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM 2: RECRUITMENT OF UNIVERSITY STAFF THROUGH OUTSOURCING

5. **Observation.** On the hiring of the outsourcing agency A-Z Services, Mr. R.C Bhatt raised the point of administrative charges of 0.01% being very low. He wrote that the charges should not be less than the rate of Income tax. Just to avoid competition, these types of rates are being quoted by the agencies and there are possibilities of manipulation in services being provided and tax evasion. In future due care may be taken and a pre-condition may be given in NIT/ NIQ to have a healthy competition.

6. **Decision:** The committee members discussed the matter and directed that the office should exercise due checks and balances to ensure that the agency was making all due statutory deductions and proper payments. With the above comments, the Committee ratified the agenda and also approved the extension to the same outsourcing services by another six months until 31 March 2021.

ITEM: 3 CLEANLINESS AND HOUSEKEEPING SERVICES IN THE MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY

7. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM: 4 FURNISHING OF THE OFFICE OF MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY AND THE RESIDENCE OF VC, MBSPSU.

8. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM: 5 PURCHASE OF CAR FOR VC AND RELATED EXPENDITURE

9. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM: 6 FIXATION OF SALARY OF VICE-CHANCELLOR, MBSPSU

10. **Decision:** The Committee decided to maintain Status Quo regarding the disbursement of salary till the finalization of the decision of the Cabinet on the Creation of Posts. It, however, directed that the comments of the Finance Department be brought on record in the next meeting of the Finance Committee.

ITEM: 7 FOREIGN TOUR OF THE VC, MBSPSU ALONG WITH THE HON'BLE MINISTER OF SPORTS & YOUTH SERVICES AND PRINCIPAL SECRETARY, DEPARTMENT OF SPORTS & YOUTH SERVICES TO LOUGHBOROUGH UNIVERSITY, UK

11. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM: 8 APPROVAL OF TRAVEL EXPENDITURE INCURRED BY THE VICE CHANCELLOR ON VARIOUS DOMESTIC TOURS

12. **Decision:** The Committee took a note of the agenda item and ratified the same.

ITEM: 9 BALANCE SHEETS FOR THE FINANCIAL YEAR 2019-20 OF THE MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY

13. Mr Nayyar pointed out that the Written Down Value (WDV) of assets of the University as mentioned in the Annexure should be the same as the amount entered (owing to no depreciation in the first year) and not NIL. Also, he suggested that a Fund-based Accounting System should be followed for University Accounts and offered to share a standard format for the same.

14. **Decision:** The Committee took a note of the suggestion and directed the University to get the Balance Sheet re-examined/corrected by the CA and place the modified version in the next meeting of the Finance Committee.

ITEM: 10 FEES STRUCTURE FOR PROPOSED COURSES FOR ACADEMIC YEAR 2020-21

15. **Decision:** The Committee recommended the proposed fees structure to be placed before the Executive Committee for approval. It also approved the University proposal for maintaining Status quo for payment of various funds by the newly affiliated and constituent colleges to the University for the ensuing year.

ITEM: 11 BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2020-21 FOR THE MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY

16. **Decision:** The Committee took a note of the agenda item and approved the same.

ITEM: 12 DELEGATIONS OF FINANCIAL POWERS OF MAHARAJA BHUPINDER SINGH PUNJAB SPORTS UNIVERSITY

(1) Mr. R.C Bhatt proposed that for smooth running of University system, the powers suggested for Finance Officer may be approved as proposed, however for Registrar and Vice Chancellor, it should be at par with the Punjabi University, Patiala.

(2) Mr. Nayyar raised a point that there should be further sub-classification of the financial powers for administrative ease instead of clubbing all types of expenditures under a single category. It was clarified that the proposed financial delegations were an interim measure until detailed financial regulations of the University were prepared and got approved.

17. **Decision:** The Committee took a note of the same and approved the proposed Financial Powers.

18. **Procurement Policy.**

(1) Mr. Bhatt suggested that the amount proposed is on very lower side and time and again University has to adopt tendering process which is time consuming and lengthy procedure. In case of urgent requirements, work of the University suffers. It is therefore suggested and if agreed by other members also (a) purchases without quotation may be made upto Rs.25000/- (b) with quotations by a purchase committee duly constituted by Vice Chancellor of the University up to Rs.2 lakhs Reasonability of rates, quality and specifications etc. has to be certified by the committee. This is being followed in Central Government as per the provisions laid down in General Financial Rules of 2017.

(2) Mr. Nayyar pointed out that since University did not get DAVP rates in publications of advertisements in the newspapers; the expenditure incurred on placing ads in newspapers for tenders between Rs 1 lakh and Rs 5 lakh would be disproportionately high as compared to the total value of the tender itself.

19. **Decisions.**

(1) The Committee accepted this point and decided that tenders of amounts between Rs 1 lakh – Rs 5 lakh would be publicised on the Notice Board and the website of the University and that tenders beyond Rs 5 lakh would be publicised through newspapers. However, there would be e-tendering for all procurement beyond value of Rs 1 lakh. The rest of the proposed Procurement Policy was approved.

(2) Proposed Imprest Amount was approved by the Committee.

ITEM: 13 HONORARIUMS TO BE GIVEN FOR ATTENDING MEETINGS OF AAC, FC AND EC AS WELL AS HONORARIUM FOR MEMBERS OF TEAMS/COMMITTEES CONSTITUTED BY AUTHORITIES/VC OF MBSPSU

20. **Decision:** The Committee ratified the Honorarium and TA/DA as per Govt. rates proposed to be paid to Committee members for attending meetings of the University. For Honorarium proposed to be paid to members of Committees/Teams constituted by any Authority/VC; the VC suggested the rates to be paid to be Rs. 5000, Rs. 10000, Rs. 15,000 and Rs. 20000; depending upon the scope of work and time taken by the committee to complete their mandated work. The Committee authorised the VC to decide the applicable scale on a case by case basis.

ITEM: 14 PREPARATION OF WEBSITE OF MBSPSU

21. Mr. Bhatt proposed price negotiation with L-1 is permissible as per CVC.

22. **Decision:** The Committee approved the agenda item as proposed.



Vice -Chancellor

08 July 2020